

1. Product and company identification

- **Product name:** Wooden box pen holder desk organizer natural 14×8×12cm
- **Manufacturer/Importer:** IGB-Gruppe GmbH
- **Address:** DE 45894 Gelsenkirchen , Erlestraße 95
- **Contact:** info@igb-gruppe.de

2. Description of the product

- **Intended use:** Trays and planters for planting, decoration and organization indoors and outdoors.
- **Material composition:**
 - **Materials:** plastic, metal, wood, ceramic or combined materials.
 - **Additives:** paints, varnishes or protective coatings to improve weather resistance.

3. Possible dangers

- **Risk of falling and injury:** Large or heavy plant boxes can fall if handled improperly.
- **Risk of mechanical injury:** Sharp edges or broken parts can cause cuts.
- **Material stress:** Excessive stress from soil or plants can lead to cracks or breaks.
- **Environmental impact:** Plastic parts can pollute the environment if disposed of improperly.

4. Safety instructions

4.1 General safety instructions

- **Keep away from children and pets, especially large or heavy planters.**
- **Handle sharp or damaged edges with care.**
- **Observe maximum filling quantities to avoid material failure.**

4.2 Notes on use

1. Inspect planters and trays for damage or wear before use.
2. When using outdoors, make sure the materials are suitable for the weather conditions.
3. Do not place excessive strain on it or use it for other purposes.
4. Avoid direct contact with sharp or pointed objects.

4.3 Storage instructions

- Store in a dry and protected place to avoid material fatigue or deformation.
- Protect plastic parts from direct sunlight unless UV stabilised.
- Protect metal parts from moisture to prevent corrosion.

5. First aid measures

- **In case of cuts caused by sharp edges:** Clean and disinfect the wound and seek medical attention if necessary.
- **If skin irritation occurs due to material abrasion:** Clean thoroughly with soap and water.
- **In case of eye injury caused by falling objects:** Get medical advice immediately.

6. Firefighting measures

- **Suitable extinguishing agents:** CO₂, foam, powder.
- **Special measures:** Plastic parts can release toxic fumes in case of fire – wear respiratory protection.
- **Note:** Plant boxes and trays made of flammable materials should not be placed near open flames.

7. Storage and transport

- **Storage:**
 - Stack products safely to avoid deformation or damage.
 - Protect materials such as wood or metal from moisture and extreme temperatures.
- **Transport:**
 - Pack products securely to avoid breakage or scratches.

8. Disposal instructions

- **Material-dependent disposal:**
 - Plastic parts: Recycling according to local regulations.
 - Metal parts: Recycling via metal waste.
 - Wooden components: Compostable or disposed of with residual waste.
 - Ceramics: residual waste.
- Recycle packaging materials according to local regulations.

9. Additional information

- For further details on safe use, please refer to the instructions on the product packaging.
- Questions? Contact us at info@igb-gruppe.de.